

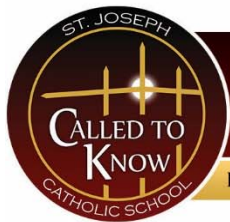
ST. JOSEPH CATHOLIC SCHOOL

1940 S. 77TH ST, LINCOLN, NE 68506

PHONE: 402.489.0341 | FAX: 402.489.3260 | SCHOOL.STJOSEPHLNK.ORG

Service Log Procedures 2019-2020

1. Students K-6 and Jr. High will turn in their completed Service Logs to their teacher as soon as they are completed or at the end of April.
2. Teachers will initial the Service Log and send it to the office via the communication folder.
3. Mrs. Birch will place Service Logs in Mrs. Jundt's box.
4. Mrs. Jundt will collect the Service Logs and record the Service Hours. When a student has completed the Service Log, Mrs. Jundt will do the following:
 - a. K-4
 - Give each student a cross via communication folders.
 - Students will write their name on it, decorate it, and return it to their teacher.
 - Teacher will send decorated crosses to the office via communication folder.
 - Mrs. Birch will put crosses in Mrs. Jundt's box.
 - When Mrs. Jundt receives 10 or more decorated crosses, she will call students to the cafeteria and students will hang their crosses on designated wall.
 - Mrs. Jundt will take the students' pictures by their crosses.
 - Pictures will be sent home via email.
 - b. 5-6
 - Keep a list of students, by grade, who have completed their log.
 - When a group of 6-10 students from a grade have completed their logs, notify Mr. Naumann and Sister Mary Angela.
 - Mr. Naumann and Sister Mary Angela will arrange with teachers to eat lunch with those students in Resurrection Hall.
 - Any students who are interested in completing more service hours before the end of the year will receive a new log at that lunch.
 - Students in grades 5-6 who go on to complete 30+ total hours in the year will receive an elementary service pin at the end of the year. (Service pins may be worn with uniforms.)
 - c. Jr. High
 - Keep a list of students who have completed their log.
 - When a group of 6-10 students have completed their logs, notify Mr. Naumann and Sister Mary Angela.
 - Mr. Naumann and Sister Mary Angela will arrange with teachers to eat lunch with those students in Resurrection Hall.
 - Students will receive a Service Award for completing their hours.
 - Any students who are interested in completing more service hours before the end of the year will receive a new log at that lunch.
 - Students who go on to complete 40+ total hours in the year will receive a special Jr. High service pin at the end of the year. (Service pins may be worn with uniforms.)
5. Mrs. Jundt will accept completed Service Logs any time up until the last school day in April.



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**"We, the Family of St. Joseph School, build up the Kingdom of God
as we work together in faith, knowledge and loving service."**

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**"Servants of the King"
2019-2020**

K-6 SERVICE LOG

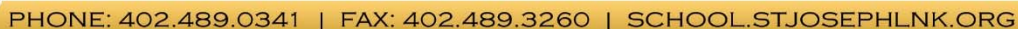
"Whatever you do, do from the heart, as for the Lord and not for others, knowing that you will receive from the Lord the due payment of the inheritance; be slaves of the Lord Christ." (Col.3:23, 24)

Through service, our students learn a sense of compassion for others leading to a desire to contribute to the greater good of the community and carry out the work of Christ.

General Guidelines for Service Projects

- 1) Service hours are **mandatory**; students will be recognized in school when they have completed the designated hours for their grade. All are encouraged to go beyond the minimum. For grades 5-6, there will be special recognition for students who complete 30+ hours by the end of the year.
- 2) Service time is NOT to be paid time, but if the student receives money, it should be given to the missions.
- 3) Service during school hours may be done during recess time, before or after school, and study hall.
- 4) Half of service hours may be completed during the summer before the school year for which they are being counted.
- 5) The service log must be completed and turned in by the last school day in April.
- 6) Try to do service in more than one area.
- 7) Hours: Grades K-3 – 4 hours; grades 4-6 – 10 hours.
- 8) These service hours count for required 5th grade Confirmation service hours.
- 9) Altar Servers can claim up to 4 hours per school year.
- 10) Mission Club and Youth Choir can claim up to 4 hours per school year.
- 11) Student Council, Boy and Girl Scouts, 4H cannot be counted, but some of their service can, like buying and wrapping presents for donation, making blankets for donation, or collecting canned goods for donation.
- 12) Suggestions for service:

<u>Family</u>	<u>School</u>	<u>Church</u>	<u>Community</u>
Read to sibling	Help the teacher	Stuff bulletin on Saturday	Matt Talbot Kitchen
Babysitting	Mission Club	Babysit Sunday nursery	Nursing Home visit
Clean extra rooms	Pick up trash	Donuts after Sunday Mass	Huskers Help the
Rake leaves		Clean church	Homeless
Weed or plant a garden		Assist at CCD	
Yard work		Straighten books in pew	
Shovel snow		Change missalettes	
		Haiti Mission Projects	

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